



Planning Meeting Objectives

- Share updates on planning progress
- Review Draft Summit Agenda
- Assign action items and review milestones

AGENDA

TIME	ITEM	PRESENTERS
10:00 am	Introductions	All
10:05 am	Action Item & Subcommittee Updates <ul style="list-style-type: none"> • Content & Agenda • Publicity & Media • Fundraising • Participant Outreach • Celebration/Reception Subcommittee 	Subcommittee co-leads All
10:25 am	Review Draft Summit Agenda <ul style="list-style-type: none"> • Affirm desired speakers for Governance Issues & Models plenary • Finalize desired breakout session speakers • Identify Planning Team members to be leads for panels/breakouts 	Content & Agenda Subcommittee All
11:15 am	Review Next Steps & Assign Action Items <ul style="list-style-type: none"> • Subcommittee Action Items • Planning Milestones 	All
11:30 am	Adjourn	

Subcommittees

Publicity & Media <i>Role: Develop and refine outreach materials; track RSVPs</i> <i>Members</i> Emily Alejandrino	Fundraising <i>Role: Identify potential sponsors and supporters; distribute fundraising materials; track donations</i> <i>Members</i> Anecita Agustinez Ron Goode John Harris	Participant Outreach <i>Role: Identify groups & individuals to invite; distribute outreach materials</i> <i>Members</i> Ruthie Maloney Steve Archer Donna Begay Ethan Lawton James Fenelon (academic outreach) Luke Madrigal	Content & Agenda <i>Role: Develop and refine agenda; coordinate speaker invitations and preparation</i> <i>Members</i> Ron Goode Mark Radoff Ruthie Maloney Siran Erysian CCP (Alex & Stephanie)
Celebration/Reception <i>Role: Identify group/individuals for</i>			

<i>evening cultural event and opening/closing ceremonies</i> <i>Members</i> Donna Begay Ruthie Maloney Dore Bietz			
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Tribal Water Summit Planning Milestones

1. September 2017
 - ✓ Identify and Invite members to Planning Team
 - ✓ Secure date & location for Summit
2. October 2017
 - ✓ Confirm Summit Goals
 - ✓ Begin developing agenda and topics
 - ✓ Finalize and send Save the Date
 - ✓ Identify necessary partners for Summit outcomes
3. November
 - ✓ Identify presenters, speakers, and representatives
 - ✓ Begin outreach to speakers, presenters
4. December 2017
 - ☐ Continue outreach for Summit (Tribes, DWR, SWRCB, etc.)
 - ☐ Confirm theme
 - ☐ Review Agenda with DWR and State agency partners
 - ☐ Finalize Summit agenda & topics
 - ☐ Finalize invitation & registration mechanism
5. January 2018
 - ☐ Continue outreach for Summit (Tribes, DWR, SWRCB, etc.)
 - ☐ Develop meeting materials
6. February 2018
 - ☐ Finalize Summit materials with DWR
 - ☐ Collect RSVPs
7. March 2018
 - ☐ Coordinate Summit logistics and RSVPs
 - ☐ Organize and facilitate speaker preparation orientation, dialog and pre-work with Tribes and agency representatives
8. April 2017
 - ☐ Host summit
9. Ongoing:
 - ✓ Monthly/bimonthly planning team meetings